

Fairfield Town

Utah County, Utah

Appeal Application

Appealing a Decision from the Town Council or Planning Commission

[Appeal Application to be used when requesting a variance or when appealing a decision from the Town Council or Planning Commission.]

(Please Print)

Name: _____

Authorized Agent (if Applicable) _____

Phone #: _____ Cell # _____ Email: _____

Mailing Address: _____

Date Of Action _____

If the Appeal involves a land use application, the address of the property: _____

Type of Appeal.

Please check the provision under which you are making this request.

- ☐ Appeal from a final administrative decision of the Code Enforcement officer applying the provisions of the Fairfield Town Code.
- ☐ Appeal from a Planning Commission decision.
- ☐ Appeal from a Town Council decision.

PLEASE EXPLAIN YOUR APPEAL: _____

STATE YOUR REASON FOR MAKING YOUR APPEAL: _____

Application Requirements. See Title 10.5.170(D)(E)

- ☐ Provide a written narrative specifying the nature of the appeal. An Appeal Petition of a Land Use Authority's decision shall clearly identify the alleged error in any order, requirement, decision, or determination made by the Land Use Authority in the administration or interpretation of the Town's Land Use Ordinances/Code.
- ☐ Provide supporting documentation, maps, pictures, studies, or any other information that would allow the appeal authority to make a well-informed decision (optional).
- ☐ Only those decisions in which a Land Use Authority has applied the requirements of the Town's Land Use Ordinance/Codes to a particular application, person, lot, or parcel may

be appealed to an Appeal Authority.

- ☐ Appeals must be filed with the Fairfield Town Recorder within 15 days of the final decision. All documentation must be submitted within 30 days of the written notice of intention to appeal or 30 days after the appointment of a Hearing Officer, whichever is later along with the Application Fee.
- ☐ A decision of an Appeal Authority may be appealed to a District Court within 30 days of the entry of the final decision of the Appeal Authority.

Applicants/Owners Certification.

I declare that the information set forth herein (or attached) is true and correct to the best of my knowledge and belief.

Applicant's Signature: _____ Date: _____

For Office Use Only

Date Received _____ Hearing Date: _____

Fees paid: _____ Reciept. # _____ Date: _____

Received By: _____

Title: _____